



# T I F

Tokyo International Forum Annual Report

# 2023

English version

# Message from our President & CEO

Thank you for your ongoing support of our business. The Tokyo International Forum (TIF) opened in January 1997 on the former site of Tokyo Government office buildings and has since supported over 90,000 events, accommodating uses ranging from entertainment to international conferences with spaces including multipurpose halls, theater-style halls, and many conference rooms both large and small. In addition to this facility rental business, we also engage in the organizer business to revitalize the community, thus contributing to the development of the Otemachi-Marunouchi-Yurakucho (OMY) area.

The global spread of the COVID-19 pandemic had huge repercussions on our lifestyles and corporate activities. The environment for events presented significant challenges, and business circumstances for TIF completely changed as well. With COVID-19 downgraded to Class 5 (common infectious diseases) in May 2023, demand for events has since slowly recovered. However, the business situation for our company continues to be formidable with an increase of new venues for conventions and music and with demand for corporate events still being in the middle of recovery, in addition to rapidly rising labor costs and inflation.

The pandemic triggered a shift in needs for events. We detected this precisely and responded by providing diverse high-quality services including: hall operating services such as reception and cloakroom; stage, lighting & audiovisual service; and venue set-up. We also addressed new needs such as online streaming and hybrid events.

Regarding our organizer business, we held La Folle Journée TOKYO for the first time in four years, as well as Taste of Tokyo, J-CULTURE FEST, and various OMY SDGs ACT5-related events to fulfill our mission of contributing to the area and to society.

FY2023 was the first year of the 7th Medium-Term Business Plan, which we drafted to rise up and move onward from the pandemic with the aim of achieving stronger growth. Our company is coming together and embracing challenges to engage in initiatives, thus improving business revenue and reducing costs with the aim of improving business earlier than the initial plan. While there are some constraints such as intermittent facility closures due to renovation work, we will continue with ambitious initiatives to boost our presence as a central hub of industry and culture in the OMY area and link this to the growth of our company.

I ask for your ongoing support and patronage of our business activities.

President & CEO **Masahiro NAKAJIMA**



## Company Profile (as of April 1, 2024)

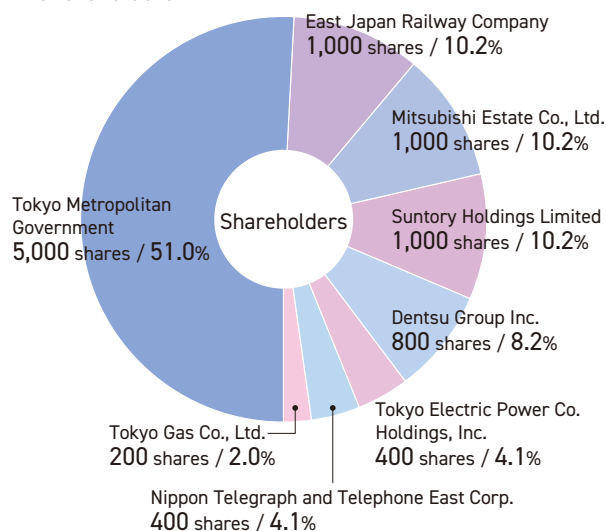
Name	Tokyo International Forum Co., Ltd.
Address	5-1 Marunouchi 3-chome, Chiyoda-ku, Tokyo
Established	April 4, 2003
Businesses	1. Management of halls, conference rooms and other facilities at TIF 2. Management of the service facilities at TIF 3. Planning, design, execution and contracting of events for promoting international exchanges 4. Other business services related to the above
Representative	Masahiro Nakajima, President & CEO
Capital	490 million yen

## Management Philosophy

As a leading convention and art center, Tokyo International Forum is a company that aims to create sensations and generate excitement by putting on display for the world the allure of the local community, Tokyo, and Japan as a whole.

## Share Information

1. Number of authorized shares ..... 9,800
2. Number of issued shares ..... 9,800
3. Number of shareholders ..... 8
4. Shareholders



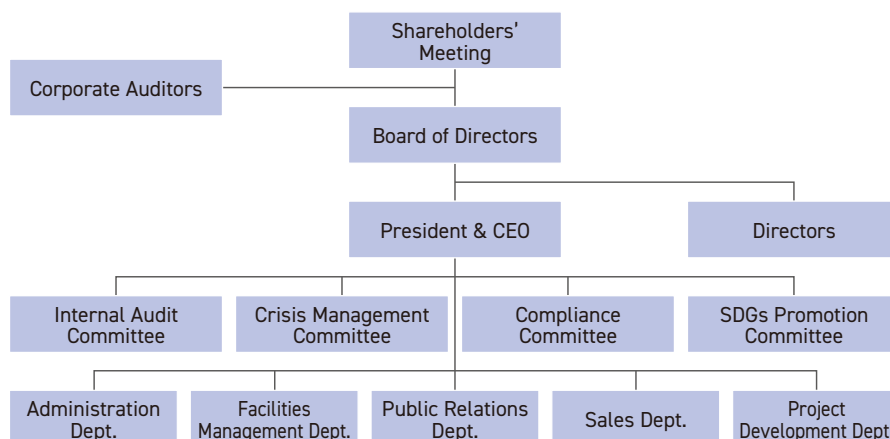
## Management Principles

- TIF is a leading convention and art center that provides venues and services of the highest quality.
- TIF aims to be the one and only brand as a convention and art center that conveys the “now” of Tokyo and Japan.
- TIF contributes to the local community with a competitive and cooperative spirit by focusing on building captivating communities in the Otemachi, Marunouchi and Yurakucho areas as the “face” of Tokyo.
- TIF is a venue for the dissemination of information, a symbol of the allure of Tokyo, the hustle and bustle of a town, and the passion of people.
- TIF delights in the happiness and satisfaction of its customers, and strives to be highly sensitive and responsive to the feelings of its customers.
- TIF aims to create high added value in its operations through highly transparent, highly efficient, and highly profitable business management.

## Management

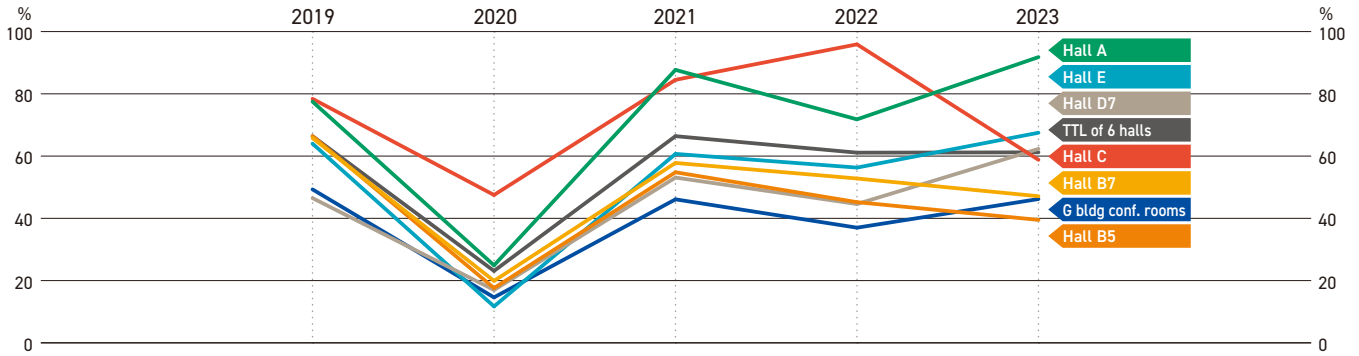
President & CEO : Masahiro Nakajima  
 Managing Director : Masato Okayasu  
 Director : Keita Kondo  
 Corporate Auditor : Shinsuke Nakajima  
 Corporate Auditor : Kazuo Miyajima  
 Number of full-time employees : 56

## Organization Chart



# Operational status of facilities

## TIF Facility Occupancy Rates



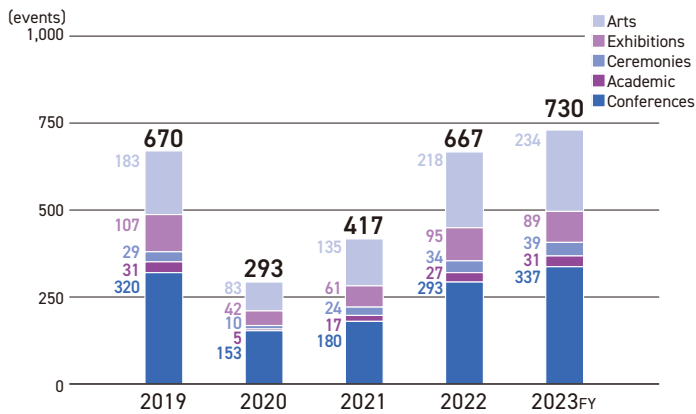
	2019	2020	2021	2022	2023
Hall A	77.5	24.9	87.7	71.8	91.8
Hall B7	65.8	19.9	57.8	52.8	47.1
Hall B5	66.4	17.6	54.8	45.2	39.5
Hall C	78.4	47.5	84.5	95.9	58.8
Hall D7	46.5	17.0	53.1	44.6	62.3
Hall E	64.0	11.7	60.7	56.3	67.5
TTL of 6 halls	66.4	23.1	66.4	61.1	61.2
G bldg conf. rooms	49.3	14.6	46.1	37.0	46.2

(Note) ● 6 halls: Halls A, B7, B5, C, D7, E

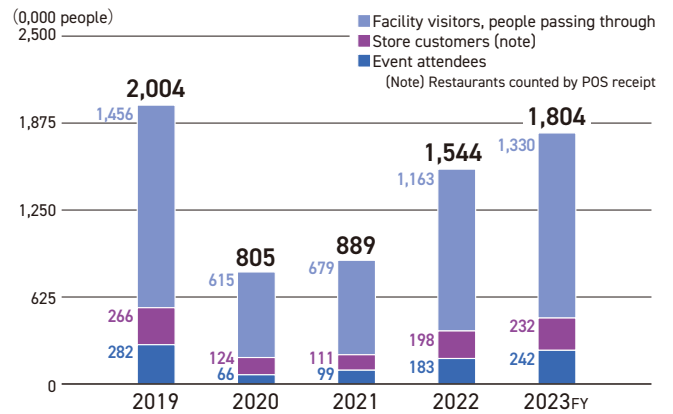
● G bldg. conf. rooms: 31 conference rooms in G building

● Calculation method for occupancy rates: Number of days in use=(365 <or 366> - Number of inspection days <24 per year>); days that facilities are unavailable due to large-scale repairs and maintenance are counted

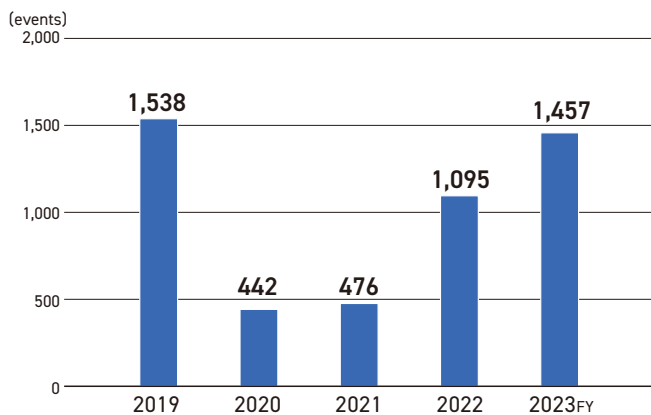
## Shift in types of events at main halls



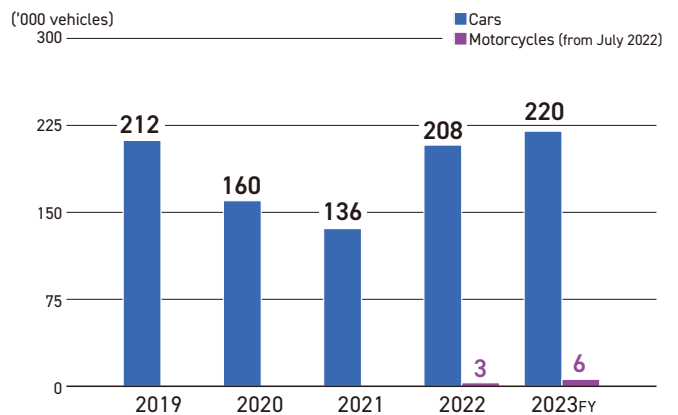
## Shift in estimated total number of visitors



## Shift in number of conference room events



## Shift in number of parking spaces used



# Major events held in FY2023

Type	Event name	Dates (2023 unless otherwise noted)	Venue	
Conferences	Hear company internal examples and thoughts! "Confiding the dilemmas of LGBTQ initiatives"	Jun 29	D1	
	HR SUCCESS SUMMIT 2023	Jul 6	E, LG, PL	
	WebX	Jul 25-26	B7, B5, D7, D5, E, LG, PL	
	PRESIDENT Inc. 60th Anniversary Special Future Creation Festival	Sep 24-26	B7, B5, PL	
	Canon EXPO 2023	Oct 17	A, B7, B5, C	
	Human Rights Festa Tokyo 2023	Nov 25-26	D7, D5, D1, LG	
	Sustainable Brands 2024 TOKYO-Marunouchi	Feb 21-22, 2024	D7, D5, D1, E, LG, CR	
Academic	The 127th Annual Meeting of the Japanese Ophthalmological Society	Apr 6-9	All facilities except A	
	The 120th Annual Meeting of the Japanese Society of Internal Medicine	Apr 13-16	A, B7, B5, C, E, CR	
	The 31st Japan Medical Congress 2023, Tokyo	Apr 20-23	All facilities	
	The 63rd Annual Meeting of the Japanese Respiratory Society	Apr 28-30	B7, B5, C, D7, D5, D1, E, LG, CR	
	75th Annual Congress of the Japan Society of Obstetrics and Gynecology	May 12-14	All facilities except A	
	The 27th Annual Conference of The Japan Academy of Nursing Administration and Policies	Aug 25-26	All facilities	
	The 77th Annual Congress of Japan Clinical Ophthalmology	Oct 6-9	All facilities except A	
	The 85th Annual Meeting of the Japanese Society of Hematology	Oct 13-15	All facilities except A	
	The 72nd Annual Meeting of The Japanese Society of Allergology	Oct 20-22	B7, B5, D7, D5, D1, E, CR	
46th JSTCT Annual Meeting (JSTCT2024) Japanese Society for Transplantation and Cellular Therapy	Mar 21-23, 2024	All facilities except A		
Ceremonies	Leiji Matsumoto Memorial Service	Jun 3	B7, B5, PL	
	Tokyo Jogakkan Hiroo Relocation Centennial Ceremony	Sep 11	A	
	The 72nd National Association of Fisheries Infrastructure Convention	Oct 18	C, CR	
	Japan Federation of Primary School Principals Association 75th Anniversary Ceremony; 75th Japan Federation of Primary School Principals Association Research Discussion Conference, Tokyo	Oct 19-20	A, CR	
	JAPAN eSPORTS AWARDS	Jan 25, 2024	A, E2	
	Monozukuri-A Celebration of Japanese Artisanal Techniques	Aug 4-6	E, PL	
Exhibitions	Global Festa Japan 2023	Sep 30-Oct 1	E2, LG	
	FIT2023	Oct 26-27	B7, B5, C, D7, D5, E, LG, CR	
	Taste of Tokyo 2023	Oct 27-29	PL	
	TOKYO FASHION CROSSING	Nov 6	E, LG	
	Kumiai Matsuri in TOKYO: Skill & Food Festival!	Nov 8-9	E	
	OMY SDGs ACT5 "E&J Festival" Join future givens: a festival to drive D&I forward together	Nov 11	PL, D7	
	SUPER BOX 2023	Nov 15-17	E, D5	
	TOKYO SYUKAKUSA! 2023	Nov 18-19	D1, PL	
	Sewage Graphic Design Contest	Dec 8-9	LG	
	The 63rd All-Japan Corrections Exhibition (All-Japan prison-made product exhibit & sales event)	Dec 9-10	E	
	ONE TAIYO EXPO	Dec 22-23	E, LG	
	J-CULTURE FEST presents special exhibition: "The Dress of The Tale of Genji: the legacy of beauty left by Murasaki Shikibu"	Jan 3-7, 2024	D5	
	docomo Open House'24	Jan 15-18, 2024	E	
	LIFE-WORK BALANCE EXPO TOKYO 2024	Feb 8, 2024	E1	
	Ishikawa Traditional Crafts Fair 2024	Feb 16-18, 2024	LG	
	WORKMAN 2024 Spring/Summer New Product Unveiling	Feb 18, 2024	E	
	ART FAIR TOKYO 2024	Mar 7-10, 2024	E, LG	
	Arts	Fuzjko Hemming Piano Solo Concert	May 1	C
		La Folle Journée TOKYO 2023 "Beethoven"	May 4-6	All facilities
TV Asahi program event "Kyoccorohee live 2023 spring 5000-seat event"		May 7	A	
Sheena Ringo & the others know: Impermanence		May 9-10	A	
Seiko Presents Sound Inn S 100th episode festival: Music transcending time		Jun 28	C	
KINGDOM Flame of Destiny World Premier Event		Jul 4	A	
Lyricist Masao Urino 40th Anniversary Official Project: MIND CIRCUS SPECIAL SHOW "The world remains beautiful"		Jul 15	A	
Hinatazaka 46: Yuka Kageyama Graduation Ceremony		Jul 19	A	
Broadway musical "Peter Pan"		Jul 25-Aug 2	C	
SWAN LAKE ON WATER		Aug 10-13	A	
Musical "Phantom"		Aug 14-Sep 10	C	
Disney Broadway Hits feat. Alan Menken		Aug 16-18	A	
Ran Ito 50th Anniversary Tour Started from Candies: Celebration day!		Sep 2	A	
OMY SDGs Film Festival 2023		Sep 21	D7	
Shall We Concert		Sep 26	D7	
Boston Pops on the Tour 2023: John Williams Tribute		Oct 6-8	A	
IL DIVO concert		Nov 13	A	
Count Down Musical Concert 2023-2024		Dec 31, 2023-Jan 1, 2024	A	
J-CULTURE FEST presents Poetry, Music, Drama: Sara no Hikari		Jan 3-7, 2024	D7	
<FC-exclusive concert> Mrs. GREEN APPLE 2023-2024 FC TOUR "The White Lounge"		Feb 6-7, 2024	A	

Venue names
A : Hall A
B7 : Hall B7
B5 : Hall B5
C : Hall C
D7 : Hall D7
D5 : Hall D5
D1 : Hall D1
CR : Conference Rooms
E : Hall E (all)
E1 : Hall E (1)
E2 : Hall E (2)
LG : Lobby Gallery
GL : Lounge
PL : Plaza

# Event hosting

As the center of attractive town development and as a hub to create and promote culture, we at TIF bring vitality to the area and actively develop our organizer business to contribute to Tokyo residents and society.

## La Folle Journée TOKYO 2023

The classical music festival “La Folle Journée” was born in the town of Nantes in France and was first held in Japan in 2005 at TIF. Based on the wish of Artistic Director René Martin to “tap new audiences to support classical music by having them enjoy first-class performances at low prices in a carefree setting,” concerts approximately 45 minutes long are held from morning to night in multiple venues under different themes every year. The unique concept of being enjoyable to all from newborns to classical music lovers was embraced by many with amazement and emotion. This has become a familiar Golden Week tradition over 15 years, filling not just TIF, but the entire town with music, and has grown to become one of the largest music festivals in the world with a total of 8.66 million visitors to date as of 2019.

However, in 2020, the year of Beethoven's 250th birthday, the festival was unfortunately cancelled due to the global spread of COVID-19. We were also forced to abandon plans in 2021 and 2022.

We faced many challenges during that time, but held conviction that La Folle Journée was indispensable to expressing our gratitude to all who supported the music festival to this point

and to restoring vitality to the town. Through cooperation with the relevant parties, repeated deliberations, and the support of many, we were able to bring the festival back in 2023.

Held for the first time in four years, the 2023 theme was of course Beethoven!

The unique program that was characteristic of La Folle Journée included many of Beethoven's masterpiece symphonies, piano concertos, as well as pieces that paid homage to Beethoven. As the town bustled like before, the forecast was far exceeded with approximately 180,000 visitors who indulged in the special three days of immersing in Beethoven.

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Organizer: La Folle Journée TOKYO 2023 Steering Committee  
(Mitsubishi Estate/TIF/KAJIMOTO)

Dates: May 4–6, 2023

Venue: Tokyo International Forum, surrounding areas  
(Otemachi, Marunouchi, Yurakucho, Tokyo station, Kyobashi, Ginza, Nihonbashi, Hibiya)

Attendance: Approximately 180,000 (cumulative)

No. of performers: 1,247

(for paid concerts: 32 from abroad, 727 from Japan for a total of 759)

Total number of performances: 184 (of which 65 were paid concerts)

Number of tickets sold: 86,542



## J-CULTURE FEST 2024

The "J-CULTURE FEST: Japan, the Japanese Spirit, First Shrine / Temple Visit of New Year" was launched in FY2016 as a TIF 20th anniversary project with the aim of providing opportunities to foster affinity for Japanese culture and finding new value within. Held for the eighth time in 2024 under the theme of *The Tale of Genji*, we presented Poetry, Music, Drama: *Sara no Hikari* and the special exhibition: "The Dress of *The Tale of Genji*: the legacy of beauty left by Murasaki Shikibu."

For *Sara no Hikari*, the Japanese poems composed in *The Tale of Genji* were rendered through dance, song, and narration, structured as a poetic drama depicting the women who were close to Hikaru Genji. Along to the melodies of Japanese traditional instruments such as the 25-string koto, kokyū, hichiriki, and sho, the cast wearing magnificent Heian-era costumes performed Japanese poetry readings and classical Japanese dance.

The depiction of poems and costumes worn by Heian nobility reflects seasons and emotions as an aesthetic that forms the basis of *The Tale of Genji* and greatly influenced later generations. For "The Dress of *The Tale of Genji*," we extracted scenes that highlight the depiction of these costumes, using model exhibits and other to visually replicate the aesthetics of Heian cultural dress that the



author Murasaki Shikibu instilled into the story, expressing this as a bridge to beauty composed for modern times.

Organizers: Izutsu Tokyo / Izutsu Kikaku / TIF  
 Dates: January 3–7, 2024  
 Venue: Hall D7 (*Sara no Hikari*) / Hall D5 (The Dress of *The Tale of Genji*)  
 Attendance: 4,537 (cumulative)  
 Cast (*Sara no Hikari*):  
 Yuzuru Kurenai, Sayuri Inoue, Shinichiro Hino, Kikunojo Onoe

## Co-hosted with the Tokyo Metropolitan Government Taste of Tokyo 2023

TASTE of TOKYO is an event held in the Marunouchi, Hibiya, Yurakucho, and Toyosu areas to promote the diverse charms of agriculture and food at home and abroad by having visitors discover, experience, and savor food made with fresh, high-quality ingredients sourced in Tokyo.

TIF participated on behalf of the Yurakucho area, where visitors could discover the charm of Tokyo agriculture and specialties from around Japan. The collaboration with Tokyo Agricultural Festival, a "Tokyo vegetable field" experience, food trucks using Tokyo-grown ingredients, the serving of regional sake and beer, and performances on a special stage drew crowds to the area.



Organizer: Tokyo Metropolitan Government, Taste of Tokyo 2023 Executive Committee  
 Dates: October 27–29, 2023  
 Venue: Plaza  
 Attendance: 56,882 (Yurakucho area)

## Community cooperation OPEN CITY MARUNOUCHI 2023

"OPEN CITY MARUNOUCHI" is a walking tour event to discover the hidden allure of the OMY area, which is one of the leading business districts of Japan. 25 programs were offered, with opportunities to enter areas that are normally closed to the public to exclusively learn the backdrop to history and explore the latest sustainable business approaches.

TIF held the photography tour "A tour of TIF with photographer Shumpei Ohsugi: Sharing an important message through the camera" for participants to shoot "Your single unique photo." Mr. Ohsugi selected one taken photo per participant, and these were later posted on the TIF website as a photo gallery.



Organizer: OPEN CITY MARUNOUCHI Executive Committee  
 (The Council for Area Development and Management of Otemachi, Marunouchi, and Yurakucho)  
 Dates: September 8–9, 2023  
 Photo gallery: <https://www.t-i-forum.co.jp/about/building/>

# Central city MICE\* activities

Tokyo International Forum plays a leading role in attracting and hosting MICE in Tokyo and Japan as an iconic convention and arts center of Japan.

Marunouchi, where Tokyo International Forum is located, is at the heart of Japan's business world, and in recent years has enhanced its appeal as a culture and tourism destination. Via an underground concourse, TIF connects the area between Tokyo Station on its northern side and to Yurakucho Station (JR and Tokyo Metro) on its southern side. It is conveniently accessible not only by rail but also by air, located just about 30 minutes from Haneda Airport and an hour from Narita Airport. There are also numerous guest accommodations in the vicinity,

from international luxury hotels to reasonable business hotels.

The lush outer garden of the Imperial Palace, the world-renowned Ginza shopping area, and Hibiya theater district are all within walking distance; TIF has a superb location that encapsulates Tokyo's charms.

TIF integrates its strong functions as a convention and art center with the functions of the overall area that has a range of facilities/roles such as business, tourism, retail establishments, and lodging to offer a high added-value MICE environment. Thus taking a central role, we coordinate with the Tokyo Metropolitan Government and community in efforts to attract and host international central city MICE.

\* MICE is a term that refers to business events and is created from the first letters of four different types of such events: Meetings, Incentive Travel, Conventions and Exhibitions/Events.

## MICE example #1 | WebX

Organized and operated by CoinPost, which is Japan's largest crypto-asset (cryptocurrency) media, WebX is the largest Web3 conference in Asia, drawing key players, startups, companies, investors, media, and the general public from home and abroad. For this first conference in 2023, prominent Japanese and international figures were invited for presentations and panel discussions on the latest web3 technologies and trends. There were also pitch events by startups and events to network with investors.

Dates: July 25–26, 2023  
Venue: Hall B7, B5, D7, D5, E, Lobby Gallery, Plaza  
Attendance: 16,500 (of which 30% came from 40 other countries)



## MICE example #2 | Sustainable Brands 2024 TOKYO-Marunouchi

Held in ten different countries, "Sustainable Brands (SB'24)" was held for the eighth time in Japan and has established a unique position as Asia's largest community of leaders engaged in sustainability. Tokyo was host for the second consecutive time this year, under the theme of "Regenerating Local." The conference reached beyond the main venue (TIF) to connect with the Marunouchi business community and rolled out a range of programs to explore paths toward a more resilient, regenerative economy.

Dates: February 21–22, 2024  
Venue: Hall E, D7, D5, D1, Lobby Gallery, Conf. Rooms  
Attendance: 4,927





## Large-scale renovation

TIF has been dedicated to everyday inspections, repairs, cleaning, and more to provide services in the best possible condition. To maintain and improve our high-quality services, we are executing the 10-Year Medium-Term Renovation and Improvement Plan that was launched in FY2023. The objectives of this plan are not only to improve customer convenience in response to changes in technology and needs, but also to secure safety and security, promote universal designs, and to reduce future costs as well as the environmental burden.

### Key construction work in FY2023

#### ● Hall C

Used for a wide range of purposes including concerts and academic conferences, Hall C was closed for renovation for about 4.5 months. The carpeting was updated for a better appearance and walkability, while the ceiling interior was renovated to secure and improve safety. The stage lighting equipment and console were updated to enhance illuminance and enable more diverse stage effects.



Hall C

#### ● Hall B7, Hall B5

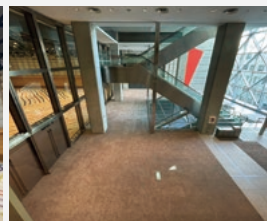
Needs are strong for flat-floored Halls B7 and B5, as they can accommodate a range of events from conferences to exhibits. These were closed for renovation for about 4.5 months, with the carpeting updated for a better appearance and walkability, and the ceiling interior renovated to secure and improve safety. Lighting fixtures were updated to enhance illuminance, and wall power outlets were added and updated to improve convenience.



Hall B7



Hall B5 carpeting update



B5 lobby carpeting update

#### ● Other

##### ● Air conditioning

With air conditioning updates throughout, we shifted to eco energy-saving models while securing comfort.

##### ● Escalators

Energy is conserved with the adoption of a low-speed function that detects the presence of passengers.

##### ● Parking fee payment machine

An electronic money option has been added for better convenience.



Escalators



Air handling unit



Parking fee payment machine

## Execution of various drills

We organized an in-house fire brigade entirely comprising TIF employees, co-operative companies, and tenant employees. Training is conducted periodically in partnership with the police, fire station, and other to improve our response capability. We also coordinate and cooperate with event organizers through anti-disaster training classes organized by the sales department.



Anti-terrorism drill



Flood drill (Water gate barrier installation training)



Fire brigade drill (screening board participation)



Fire brigade drill (overall fire drill)



Standard lifesaving training



Event anti-disaster training class

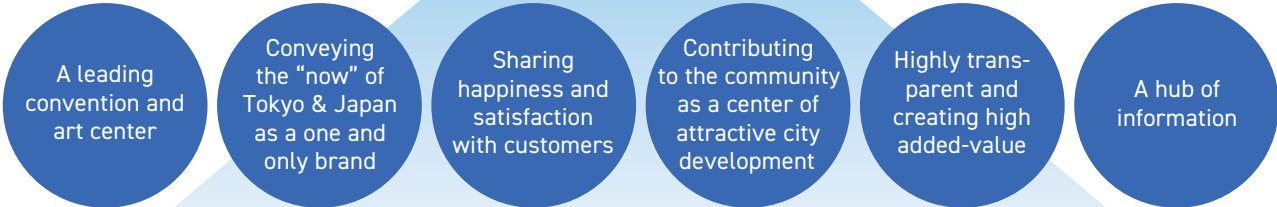
# SDGs initiatives: Gathering Delights

## Management philosophy and SDGs

While aiming to boost corporate value through our management philosophy of being a company that creates sensations and generates excitement, TIF will contribute to the global Sustainable Development Goals initiative and strive to resolve social issues.

### SUSTAINABLE DEVELOPMENT GOALS

Embodiment of the management philosophy of being a company that creates sensations and generates excitement



Code of conduct: "The first step toward excitement"

Ambition / hospitality / communication / a clean environment / observance of rules

## Initiatives for our four areas of priority

TIF will contribute to achieving the SDGs by addressing key issues through corporate activities with the perspective of environment, regional contribution, safety and security, and governance.

Environment	Regional contribution	Safety and security	Governance
<p>Aiming for a decarbonized and recycling-based society</p>  <ul style="list-style-type: none"> <li>● Tokyowater Drinking Station installation</li> <li>● Solar heat collection system</li> <li>● Solar power generation system</li> <li>● Energy-efficient lighting and air conditioning</li> <li>● Energy management system</li> <li>● Food waste recycling</li> </ul>	<p>Aiming to be a partner for mutual enhancement and mutual growth</p>  <ul style="list-style-type: none"> <li>● Event hosting and co-hosting</li> <li>● OMY SDGs ACT5 membership</li> <li>● Active participant of Chiyoda City social activities</li> <li>● International tourist information center</li> </ul>	<p>Aiming to be a company that contributes toward a sustainable society</p>  <ul style="list-style-type: none"> <li>● Enhanced barrier-free facilities</li> <li>● Response to Tokyo 2020 Accessibility Guidelines</li> <li>● Preparation as a temporary shelter for those who cannot return home after a disaster</li> <li>● Organization of a private fire brigade and regular training</li> <li>● Countermeasures for flooding ("guerilla" rainstorms)</li> </ul>	<p>Aiming to develop a workplace where work feels joyful</p>  <ul style="list-style-type: none"> <li>● Establishment and observance of a compliance charter</li> <li>● Adoption of systems for diverse and flexible workstyles</li> <li>● Guarantee of a health-conscious work environment</li> <li>● Securing diversity</li> </ul>
			

## OMY SDGs ACT5 Executive Committee programs

TIF is a member of OMY SDGs ACT5, which transcends the frameworks of companies and organizations in the Otemachi-Marunouchi-Yurakucho area for the community to come together and promote activities to achieve the SDGs. FY2023 is the second year of our participation, and we cooperated with a wide range of programs.

### OMY SDGs Film Festival (closing screening)

Date held: September 21, 2023 / Venue: Hall D7

Screened the documentary film Mission: Joy—Finding Happiness in Troubled Times about His Holiness the 14th Dalai Lama and Archbishop Desmond Tutu, who contributed to abolishing apartheid, as the closing title of the OMY SDGs Film Festival



### Hear company internal examples and thoughts! “Confiding the dilemmas of LGBTQ initiatives”

Date held: June 29, 2023 / Venue: Hall D1

Networking and candid discussion about LGBTQ-related company internal initiatives, including failures and successes



### “E&J Festival” Join future givens: a festival to drive D&I forward together

Date held: November 11, 2023 / Venue: Plaza, Hall D7

The E&J Festival for everyone to ponder future diversity with enjoyment was held with the hopes of having everyone enjoy & join (E&J) in the process of moving D&I initiatives a step forward



### Shall We concert

Date held: September 26, 2023  
Venue: Hall D7

A concert for disabled children who attend special-needs schools in Tokyo



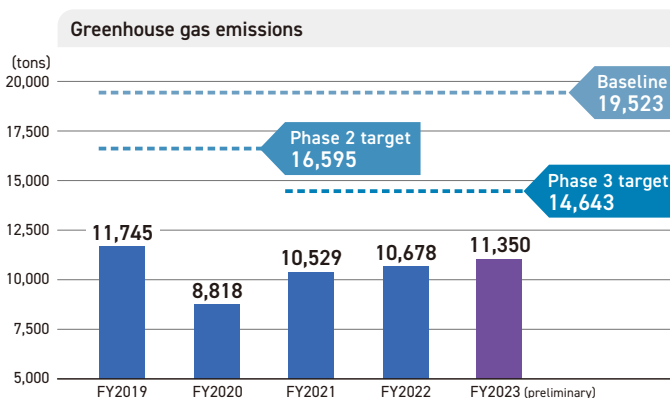
### PASSTO project: clothing collection for reuse and recycling

Dates held:  
May 29–November 30, 2023

An action aiming to contribute to the environment by reusing and recycling clothing collected in 15 locations in the OMY area



## Reduction of GHG emissions



The Tokyo Metropolitan Environmental Security Ordinance sets CO2 emission reduction requirements for businesses. For Phase 3 (FY2020–24), a reduction of 25% compared to baseline emissions\* is required.

TIF has actively executed environmental measures with tangible steps such as updating air conditioning and lighting to energy-efficient facilities, and intangible steps such as adopting meticulous operation schedule management, resulting in reductions beyond the requirement.

Greenhouse gas emissions in FY2023 came to 11,350 t (preliminary figures), the equivalent of 77.5% vs. the target. Emissions did increase vs. FY2022, but are lower than the target figures for Phase 3, showing that reduction efforts have been successful.

\*Baseline emissions: the recalculated figure using the average of TIF annual greenhouse gas emissions for FY2005–07 and greenhouse gas emission coefficients during Phase 2

# Topics

## Participated in OMY Sparkling Clean Operation (November 2023)

The OMY Sparkling Clean Operation executed by OMY area office workers was launched in 2001. This particular time, it was held simultaneously with the "Tokyo Station Sparkling Clean Operation" and "Yaesu-Nihonbashi-Kyobashi Sparkling Clean Operation" for a joint three-area "Tokyo Station Town Sparkling Clean Operation." This was a huge event with a record-high number of participants (1,231 people from 126 companies/groups) cleaning the Tokyo Station area all at once.



## New restaurant "Saigon" opened (March 2024)

(March 2024)

Founded over 60 years ago, Saigon is beloved by many as a reputed restaurant where authentic Vietnamese dishes can be enjoyed in a homelike atmosphere and was opened on B1F in B Block.



## Security robot introduced (from April 2023)

(from April 2023)

After pilot implementation from FY2020, we have formally stationed a security robot and a digital guard in the Lobby Gallery and concourse.

We will continue to review possibly adding more security robots, such as to patrol multiple floors, operate outdoors, and to harness sound functions.



## Return of Neo Yataimura Super Night (October, November 2023)

(October, November 2023)

Neo Yataimura Super Night, a familiar fixture as a beer garden held in a relaxing spot in the city, came back in its original form without restricted admission.

On the third Thursday of November, Beaujolais Night was held to celebrate the release of Beaujolais Nouveau, and the Plaza bustled with many visitors.



# Financial statements

Tokyo International Forum Annual Report 2023

Balance Sheet (as of March 31, 2024)		(Unit: thousands of yen)	
Account	Amount	Account	Amount
<b>(Assets)</b>		<b>(Liabilities)</b>	
<b>Current assets</b>	<b>5,944,852</b>	<b>Current liabilities</b>	<b>4,441,270</b>
Cash and deposits	5,448,026	Accounts payable - trade	2,339,805
Accounts receivable - trade	336,345	Lease obligations	41,458
Securities	100,000	Accounts payable - other	879,167
Stock account	36,263	Accounts expenses	5,572
Prepaid expenses	10,408	Income taxes payable	141,626
Advances paid	250	Accrued business office taxes	56,478
Other receivables	18,351	Consumption taxes payable	115,706
Allowance for bad debts	- 5,307	Contract liabilities	814,389
Other	513	Deposits received	13,492
		Provision for bonuses	33,575
<b>Noncurrent assets</b>	<b>1,479,107</b>	<b>Noncurrent liabilities</b>	<b>763,863</b>
<b>Tangible assets</b>	<b>832,154</b>	Lease obligations	39,129
Buildings	587,818	Provision for retirement benefits	246,553
Structures	30,861	Long-term guarantee deposits	478,180
Vehicles	2,083	<b>Total liabilities</b>	<b>5,205,133</b>
Furniture & fixtures	137,317		
Lease assets	74,073	<b>(Net assets)</b>	
<b>Intangible assets</b>	<b>32,602</b>	<b>Shareholders' equity</b>	<b>2,218,826</b>
Software	30,696	<b>Capital</b>	<b>490,000</b>
Phone subscription rights	1,905	<b>Retained earnings</b>	<b>1,728,826</b>
<b>Investments &amp; other assets</b>	<b>614,351</b>	Reserved surplus	27,930
Investment securities	600,000	Other retained earnings	1,700,896
Long-term prepaid expenses	14,281	Retained earnings brought forward	1,700,896
Fixed trade receivables	16,351	<b>Total net assets</b>	<b>2,218,826</b>
Allowance for bad debts	- 16,351		
Other	70	<b>Total liabilities and net assets</b>	<b>7,423,959</b>
<b>Total assets</b>	<b>7,423,959</b>		

Statement of income (from April 1, 2023 to March 31, 2024)		(Unit: thousands of yen)
Account	Amount	
<b>Net sales</b>		<b>6,034,876</b>
<b>Cost of sales</b>		<b>3,956,536</b>
<b>Gross profit</b>		<b>2,078,339</b>
<b>Selling, general, and administrative expenses</b>		<b>1,314,131</b>
<b>Operating profit</b>		<b>764,208</b>
<b>Non-operating income</b>		
Interest income	1,456	
Miscellaneous income	40,600	42,057
<b>Non-operating expenses</b>		
Interest expenses		650
<b>Ordinary profit</b>		<b>805,615</b>
<b>Extraordinary loss</b>		
Loss on disposal of non-current assets		4,528
<b>Net income before taxes</b>		<b>801,086</b>
Income taxes - current		127,389
<b>Net income</b>		<b>673,697</b>

# Facility overview

(as of April 1, 2024)

Name	Tokyo International Forum	
Address	5-1 Marunouchi 3-chome, Chiyoda-ku, Tokyo, Japan	
Site area	Approximately 27,000 sq. m	
Total floor area	Approximately 145,000 sq. m	
Opened	January 10, 1997	
Owner	Tokyo Metropolitan Government	
Administrator	Tokyo International Forum Co., Ltd.	
Architect	Rafael Viñoly (USA), winner of international design competition	
Halls and other	Hall A	Raked auditorium / seats: 5,012 (2 tiers: 1F 3,025; 2F 1,987)
	Hall B7	Flat-floored / floor area: 1,400 sq. m (divisible into 2: 670 sq. m / 670 sq. m)
	Hall B5	Flat-floored / floor area: 600 sq. m (divisible into 2: 280 sq. m / 300 sq. m)
	Hall C	Raked auditorium / seats: 1,502 (3 tiers: 1F 739; 2F 363; 3F 400)
	Hall D7	Flat-floored / floor area: 340 sq. m (retractable seating system: 100 or 180 seats)
	Hall D5	Flat-floored / floor area: 285 sq. m
	Hall D1	Flat-floored / floor area: 137 sq. m
	Hall E	Floor area: 5,000 sq. m (divisible into 2: 3,000 sq. m / 2,000 sq. m)
	Conference Rooms	D Block conference rooms (4 & 5F): 3 rooms Glass Building conference rooms (4-7F): 31 rooms (4-6F 10 ea., 7F 1)
Other	Lobby Gallery: 800 sq. m; Lounge: 224 sq. m	
Glass Building	Scale	Approx. area: 4,000 sq. m (length 207 m, maximum width 32m, height 60 m)
	No. of glass panels	Approx. 3,600 panels (west side 1,800; roof 1,000; east side 800)
	Glass panel size	On walls: 2.6 m×2.5 m; on roof: 1.7 m ×1.9 m
Plaza	Scale	Approx. area: 9,700 sq. m
	Plants etc.	42 Japanese zelkova and 15 katsura trees; 3 artworks
	Other	Approx. rental space areas: A 880 sq. m; B 670 sq. m; C 380 sq. m; D 160 sq. m
Parking	Hours etc.	B3F / 7:00 am to 11:30 pm (year-round)
	Capacity	417 spaces for cars (7 for the disabled, 2 exclusive EV spaces with fast chargers, 10 priority EV spaces with slow chargers), 10 spaces for motorcycles
Retail	Cafes & restaurants	12 (B1F: 6; 1F: 5; 7F: 1)
	Shops	3 (art shop, lifestyle store, convenience store)
	Service	1 (massage parlor)
Artworks	134 pieces by 50 artists, including "Hemisphere Circle" by Richard Long	



Exterior of Tokyo International Forum



Glass Building Lobby Gallery



Hall A



Hall C



Hall D7



Hall E

## From basic concept to opening

1980	Dec 3	Construction of city hall proposed at My Town Concept Panel Community Section Meeting
1985	Aug 22	Basic concept of Tokyo City Hall construction plan announced
1986	Jan 24	Council of Tokyo Metropolitan Government for constructing TIF inaugurated (final report on Dec 24, 1987)
1989	Nov 2	Rafael Viñoly (USA) announced as winner of international design competition
1992	Oct 9	Construction started
1994	Sep 1	Tokyo International Foundation established
	Dec 1	Reception for TIF facility reservation applications started
1996	May 31	TIF construction completed
	Jul 1	TIF loaned by the Tokyo Metropolitan Government to Tokyo International Foundation
1997	Jan 10	TIF opened

## Transition from Tokyo International Foundation to Tokyo International Forum Co., Ltd.

1997	Jan 10–Mar 29	"Tokyo Tokimeki Fiesta" held to commemorate the opening of TIF
	Mar 1	Halls and Conference Rooms made available to the public
2000	Dec 24–Jan 1	Forum Millenario Club held (annual until 2005)
2001	Oct 1	Plaza made available to the public
	Dec 21	Transition to stock corporation Tokyo International Forum Co., Ltd. announced
2002	Aug	TIF 5th anniversary celebrations held ("Tokyo Art Jungle" and more)
2003	Apr 4	Tokyo International Forum Co., Ltd. established
	Jul 1	Business transferred from Tokyo International Foundation to Tokyo International Forum Co., Ltd.

## Tokyo International Forum Co., Ltd.

2003	Jul 1	Tokyo International Forum Co., Ltd. full-scale operations launched; site signs and hall names partly changed
	Jul	Neo Yataimura opened in Plaza (daily on weekdays)
	Oct	Oedo Antique Market opened in Plaza (once monthly until Sep 2005; twice monthly from Oct 2005)
2004	Jun	Lighting (lighting poles, luminous pillars) installed in Plaza
	Jul	1st "Neo Yataimura Super Night" held
2005	Mar	Information counter renovated; lighting (lighting poles, luminous pillars) installed in Lobby Gallery
	Apr 24–May 1	1st La Folle Journée au Japon "Days of Enthusiasm" music festival (now La Folle Journée TOKYO) held
2006	Apr	Elevator in Hall E installed; escalator connecting to Tokyo Station installed
	Dec 8–Jan 15	"HARMONIA" year-end event held (also held in 2007 & 2008)
2007	Year-round	TIF 10th anniversary celebrations held (Aug: Marunouchi Kids Fiesta, and more) * Marunouchi Kids Fiesta (renamed Marunouchi Kids Jamboree in 2012) held mid-Aug annually until 2019
	Jun 1	Conference Room G701 (completed end of Apr) made available for rental to the public
2008	Aug	TIF Environmental Policy set
2009	Apr	Large-scale renovation based on 10-Year Medium-Term Renovation and Improvement Plan commenced
	Dec	"Marché de Noël de Strasbourg" year-end event held (also held 2010)
2011	Mar 11	Great East Japan Earthquake struck; shelter provided at TIF to those stranded from halted public transportation
	Mar 31	Renovated Hall D1 opened (converted from theater with fixed seating to open floor plan)
2012	Year-round	TIF 15th anniversary celebrations held (May: Michel Sandel special lecture; Aug: Marunouchi Kids Jamboree)
	May	Nursing room opened
2014	Dec	"TOKYO stylish NIGHT 'REFLECTION 2014/2015'" year-end event held
2015	Jun	Interactive digital signage installed inside buildings
2016	Jul	"Monday Cine-salon & Talk" held (through Mar 2022)
	Aug	Glass Building B1F Lobby Gallery expanded (Jun: General information counter moved to Glass Building B1F)
2017	Jan–Dec	TIF 20th anniversary year
	Mar	Glass Building 1F information counter renovated
2018	Apr	Large-scale renovation based on 10-Year Medium-Term Renovation and Improvement Plan completed
2020	Mar	Tokyo 2020 Olympic and Paralympic Games postponed for one year
	Apr–May	All of TIF temporarily closed due to declaration of emergency
	May	Glass Building illuminated in blue for #LightItBlue
2021	Jul–Sep	Tokyo 2020 Olympic and Paralympic Games weightlifting and powerlifting matches held
2022	May	OMY SDGs ACT5 Executive Committee joined
	Jul	Motorcycle parking installed
2023	Jan	Tokyo 2020 Olympic and Paralympic Games commemorative plaque placed
	Apr	10-Year Medium-Term Maintenance Plan launched



TOKYO INTERNATIONAL FORUM  
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Issued July 2024

